

STUDENT HANDBOOK

2020-2021

GRANGEVILLE HIGH SCHOOL

910 SOUTH D. STREEET  
GRANGEVILLE IDAHO, 83530

Telephone: (208) 983-0580



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# **WELCOME**

Dear GHS students:

As Principal of Grangeville High School, it is my pleasure to welcome everyone back for another great year. We are excited to have students back in our classrooms and hallways filling them with energy and enthusiasm for learning. It is our job as staff here at GHS to challenge each of you to grow academically, socially, and to be college-ready by the end of four years. Our school has the tradition of excellence and has a reputation statewide for success. It is now your turn to continue these traditions. Work hard, be involved, have fun, and make memories! As the year progresses, remember it is easier to stay caught up than to catch up. Have a great year! **GO DAWGS!!!**

Mr. Miskin, GHS Principal

## **ADMINISTRATIVE STAFF:**

*Mr. Randall Miskin, Principal*

*Mrs. Susan Morris, Counselor*

## **HIGH SCHOOL OFFICE STAFF**

*Mrs. Charity Ruhnke*

*Mrs. Sheila Key*

**GHS FACULTY**

*Mr. Wassmuth.....Business*  
*Mr. Anderson.....Math/Science*  
*Mr. Bass.....Science*  
*Mrs. Bass.....English*  
*Ms. Lindsey.....English*  
*Mrs. Finnegan.....Math/Science*  
*.....Health/WT/Econ*  
*Mrs. Reynolds.....Govt/EAH*  
*Ms. Wasem.....Math*  
*Mrs. Schaeffer.....Special Ed*  
*Ms. Mosman.....Ag/Science*  
*Mr. Sullivan.....History/PE*  
*Ms. Johnston.....FCS*  
*Mrs. Schmidt.....Music*

**PARA-PROFESSIONAL STAFF**

*Mrs. Lefebvre ..... Library*  
*Mrs. Brown ..... Special Services*  
*Ms. Vopat ..... Special Services*  
*Mrs. Schnider..... RTI*

**STUDENT COUNCIL MEMBERS**

**2020-2021**

**Advisors: Katina Dennis  
Charity Ruhnke**

**STUDENT BODY OFFICERS:**

***President: Emma Edwards***  
***Vice-President: Baeli Kinsley***  
***Secretary- Zoe Lutz***  
***Treasurer – Dane Lindsley***

**Senior Class Officers**

**Pres. Logan Bishop**  
**V.P.**  
**Sec. Mary Forsman**  
**Treas. Dalaney Daniels**  
**Rep. Eryn Newsom**  
**Rep. Roop Chahal**  
**Rep. Thomas Reynolds/Nevaeh Kent**

**Junior Class Officers**

**Pres. Tayrn Godfrey**  
**V.P. Christa Bledsoe**  
**Sec. Bailey Vanderwall**  
**Treas. Talia Brown**  
**Rep. Jordan Click**  
**Rep. Cameran Green**

**Sophomore Class Officers**

**Pres. Kaylee Sullivan**  
**V.P.**  
**Sec.**  
**Treas.**

**Freshman Class Officers**

**Pres. TBD**  
**V.P. TBD**  
**Sec. TBD**  
**Treas. TBD**

## **2020-2021 SCHOOL DISTRICT CALENDAR**

SEPTEMBER 2	FIRST DAY FOR STUDENTS
SEPTEMBER 7	LABOR DAY (NO SCHOOL)
OCTOBER 30	END OF FIRST QUARTER.
NOVEMBER 4,5	PARENT TEACHER CONFERENCES
NOVEMBER 23-27	THANKSGIVING BREAK.
DECEMBER 21-JAN 1	CHRISTMAS BREAK
JANUARY 14	END OF FIRST SEMESTER
JANUARY 18	MARTIN LUTHER KING DAY
FEBRUARY 15	PRESIDENTS DAY
MARCH 19	END OF THIRD QUARTER.
MARCH 24-25	PARENT TEACHER CONFERENCE GRADES 6-12
MARCH 29-APRIL 2	SPRING BREAK
May 21	SPRING ACTIVITIES DAYS – NO SCHOOL
May 27	LAST DAY FOR SENIORS
May 28	GRADUATION; 7: 00 P.M. GHS GYMNASIUM
JUNE 8	LAST DAY FOR ALL STUDENTS

### **GRANGEVILLE HIGH SCHOOL MISSION STATEMENT**

**THE MISSION OF GRANGEVILLE HIGH SCHOOL IS TO INSPIRE SUCCESS  
IN THE STUDENTS THROUGH INNOVATIVE INSTRUCTION AND  
EXPANDED OPPORTUNITIES.**

***“GHS – INSPIRING SUCCESS”***

## **GHS TRADITIONS**

### **FIGHT SONG**

So then it's onward for Grangeville High School  
Ring out the Banner to the sky  
And let the purpose burn within us  
To want a victory or die  
Sing out the war cry for Grangeville High School  
It brings the promise of victory  
So it's all in fight for the blue and white  
For Grangeville is our High School,  
And when those GHS boys fall in line,  
We're going to win that game again this time.  
And for our Grangeville team we yell, we yell,  
And for our colors blue and white we yell, we yell,  
So its fight, fight, fight for every score  
Come on and take that ball right down the floor  
We're going to beat OLE\_\_\_\_\_all the time, all the time  
So fight-fight, fight!

### **ALMA MATER**

Hail Grangeville High School,  
Hats off to you,  
Ever you'll find us, loyal and true.  
Firm and undaunted, ever we'll be.  
Here's to the school we love,  
A toast to thee.

### **SCHOOL TRADITIONS**

School Colors: Blue and White  
Mascot: English Bulldog  
The "Star Spangled Banner" is played or sung at the beginning of each football, volleyball, and basketball game, or the Pledge of Allegiance is recited.  
Everyone stands when the school song is played.  
The Seniors leave a gift to the school and a scholarship for the next class.

## ATTENDANCE

### STUDENT ATTENDANCE SCHOOL DISTRICT POLICY 503

#### ABSENCES

Pre-arranging a doctor's appointment is done by bringing a note from a parent/guardian or a phone call from a parent/guardian that excuses the student for the amount of time listed on the note. Students are to pick up an office/doctor slip that their doctor fills out or they can bring back documentation of the doctor appointment on the doctor's official letterhead or official office notes. This allows us to excuse the time missed from school from affecting the 90% attendance requirements.

**If a student knows they will be absent, it is the responsibility of the student to get the work from the teachers.** The teacher will let the student know what work will be missed while he/she is gone. **Assignments that require a student to be present for participation, such as labs, tests or speeches, will be completed on the day he/she returns or in the time frame designated by the teacher.**

Students leaving the building during the school day must sign out at the office prior to their departure. Only a parent/guardian or their emergency designee can give a student permission to leave school. Parents can dismiss their child by a note or a phone call prior to the student leaving school.

**Tardies:** Students will be given a "Free" tardy per semester. Students may accumulate up to 3 **Excused** tardies over the course of a semester. Each excused tardy after that will result in a time hall.

**Admit Slips:** Students are required to get an admit slip from the office when they have been absent and are returning back to class mid day or mid period. It is the responsibility of the student to make sure they get any missed assignment because of an absence. If a student is gone from class fifteen minutes or more, he/she is considered absent for that class and must get an admit slip from the office. **Please remember that students leaving school without checking out at the office will be marked with an unexcused absence (truancy) even if they bring a note after they return to school.**

**TRUANCY:** Students who are absent without the knowledge and consent of parents or the school will be classified as truant. This classification shall also apply to any student who fails to report to an assigned class within the school day or who leaves school with out authorization from his or her principal.

#### **Administration of Truancy Policy**

1. First Truancy – Parents notified and one (1) Time Hall assigned. No credit for class work assigned or due for that day
2. Second Truancy – Parents notified and three (3) Time Halls assigned. No credit for class work assigned or due for that day
3. Third Truancy – Parents notified and two days suspended from school. No credit for class work assigned or due for that day



## ACADEMICS

### Requirements for Graduation

<u>Subjects</u>	<u>Semester Credits</u>
Requirements are effective for following classes	2020
English (writing skills emphasis)	8.0
<b>Mathematics</b>	6.0
(Including Algebra I and Geometry standards. Two (2) credits must be taken in last year of high school)	
<b>Speech</b>	1.0
<b>Science</b>	6.0
<b>Early American History</b>	2.0
<b>U.S. History</b> to include Civil War to Present	2.0
<b>American Government,</b>	2.0
<b>Economics</b>	1.0
<b>Health</b>	1.0
<b>Physical Education</b>	1.0
<b>Humanities</b>	2.0
<b>Electives</b>	16.0

(Pass/Fail courses are not calculated into GPA; i.e. office or teacher aide course is ½ credit/semester/period of enrollment, work experience is 1 credit/semester/period of enrollment.)

**Total for graduation** **48.0**

#### ***Additional graduation requirements:***

**College Entrance Examination. (Effective for all students that enter the ninth grade in the fall of 2009 or later.)** A student must take one (1) of the following college entrance examinations before the end of the student's eleventh grade year: ACT OR SAT. Scores must be included in the Learning Plan.

**Senior Project. (Effective for all students that enter the ninth grade in the fall of 2009 or later.)** A student shall complete a senior project that shall include a paper, physical project and an oral presentation by the end of grade twelve.

**Civics Test.** A student shall successfully complete the Idaho State Civics Test with a score of 75%.

## **SOFT CLOSURE EXPECTATIONS**

In the event that Grangeville High School has to close the school building in any situation, students will have a responsibility to complete their classwork as provided by school, the district, and the State of Idaho if the students want to receive credit for said classes. Information on procedures will be shared by the school district regarding this situation.

### **IDLA POLICY**

Mountain View School Districts IDLA policy states

- The district will not pay for the same IDLA class to be taken a second time
- IDLA classes will be paid for by the district when the district offers the preferred class, but there is a scheduling conflict that will not allow the student to take the course in the classroom.
- The district will not pay for an IDLA class that is offered by the school when there are not competing classes unless approved by the principal.
- The district will pay for IDLA classes that the school does not offer with approval from principal.
- Students must pass the final and the course work with a 60% in order to pass the class.

### **CLASS SCHEDULES**

Class schedules are prepared for students at the beginning of each semester. Only under extreme circumstances will a student be allowed to change a class schedule. All schedule changes must have the approval of the parent and the counselor.

### **COLLEGE VISITS**

Seniors are allowed two school days to visit a college or university and Juniors will be allowed one day. All visits are to be prearranged at the office and documentation from the visited school will be required upon return.

### **FEES & FINES**

If a student owes fees or fines to GHS the school can withhold transcripts, report cards, or diplomas until the obligation is satisfied. All obligations must be taken care of prior to the beginning of the next school year at registration.

### **GRADUATION AND CLASS NIGHT PROCEDURE**

In order for a student to participate in Class Night and Graduation ceremonies, he/she must qualify to receive a diploma by the last day of attendance for seniors. Students must qualify for graduation under Policy #512, including passing ISAT tests or the district alternative to the ISAT, and the appropriate number of credits earned from required courses of study. Incomplete grades must be resolved or transcripts from other approved educational entities must be received one week prior to graduation or the student cannot participate in the ceremonies. **Only students who have earned a diploma by the end of their last day will be recognized at Class Night and Graduation.** Seniors qualifying for graduation must attend the practice for Class Night and Graduation or they will not be able to participate in the ceremonies. Students that attain a minimum of 3.2 GPA by their 7<sup>th</sup> semester in High School will be provided with honor cords by the school.

**Graduating students will not be allowed to decorate any part of their gown with adornments or accessories other than the class stole and academic honor cords. Students are allowed to decorate their caps; however, no accessories shall go up or hang down from their cap; accessories or adornments must lay flat.**

### **VALEDICTORIAN/SALUTATORIAN CALCULATIONS**

Valedictorians and salutatorians must qualify for a Mountain View School District #244 diploma and must have earned 25 % of their 48 credits (at least 12 credits) from GHS by the end of their seventh semester or they will not be considered for these academic honors. Valedictorian candidates must complete fourteen (12) classes their senior year and salutatorian candidates must complete at least twelve (10) classes their senior year.

### **HONOR ROLL**

The honor roll is computed after each quarterly grading period. Honor roll status is achieved with a 3.0 or better GPA. Special recognition goes to students who receive all A's. A student is recognized for academic achievement with a script letter "G" after the first semester in which he/she earns a 3.5 or better GPA. A pin can be purchased each subsequent semester in which a 3.5 or better is earned. Students in the ninth and tenth grades must take seven academic classes per semester to qualify for academic awards. Students in the eleventh grade must take six academic classes and students in the twelfth grade must take five academic classes to qualify for academic recognition. Half credit classes such as Aide or Ed Cadet do not count as academic classes. See the section titled LETTERING.

**DUAL CREDIT / DISTANT LEARNING COURSEWORK** GHS students have the opportunity to take dual credit and advanced placement coursework through certain GHS courses and other state institutions. Dual credit course offerings are subject to change on a yearly basis. Students should check with the counselor for current information. On-line or distant learning courses are offered to students through IDLA and the IVC system. **Students must pass the final and the course work with a 60% in order to pass the class. Grangeville High School will not consider approving the retake of semester finals except for graduation purposes.**

**NON-ACADEMIC AND ½ CREDIT CLASSES** Juniors are allowed to<sup>10</sup> take one ½ credit class (Teacher Aide, Office Aide, and Library Aide) per semester. Seniors may take a total of three classes per semester by selecting from Teacher Aide, Office Aide, Library Aide, Ed Cadet or Career Experience. All classes that earn ½ credit will

receive a “P” for passing or an “F” for failing. The “P” grade will not be figured into a student’s Grade Point Average (GPA). Career Experience classes will be given 1 credit per semester.

## **PLAGIARISM**

Taking the work of another and attempting to pass it off as your own work is plagiarism and is not be an acceptable practice at GHS. Plagiarism also includes taking another person’s work and changing a few words or paraphrasing another’s work. Quoting and properly citing the author when doing research is an appropriate use of another person’s work, but should be done with the permission of the teacher for whom the work is being done and should not be the major part of the assignment. No credit (a zero) will be given for work in which plagiarism is found.

## **PARENT CONFERENCE/VISITORS**

Parents are welcomed and encouraged to come to school to talk with teachers. Appointments should be made to coincide with teacher prep periods by calling the office -- 983-0580. Student visitors will not be allowed during the course of the instructional day.

## **PROGRESS REPORTS**

**Progress reports are mailed during the fifth week of each quarter to those students that do not have access to the student information system from their home.** Student grades and attendance can be accessed at any time through the district’s student information system. Please contact the office if you need assistance obtaining this information.

## **REPORT CARDS**

Report cards will be given to students on a quarterly basis. Semester grades are entered on the student's permanent record. Any outstanding obligations to the school may result in the loss of family access to the skyward system.

## **LIBRARY MEDIA CENTER**

The Library Media Center is for students to use for free reading, browsing, individual and group research and study. Students are expected to use their time in the Library Media Center wisely as the use of the library is a privilege. The librarian is available to help students access our wide variety of resources.

All students are issued a library card which will allow them to access library materials throughout the VALNet Library consortium. Print and non-print materials may be accessed in the Library Media Center or electronically at <http://www.valnet.org/>. Fines will be charged for overdue materials based on the lending library’s rates. Students are expected to pay for any books or materials they lose or damage. Irresponsible use of library materials may result in a blocked library card.

Computer stations are available in the library for use by students. Students<sup>11</sup> are expected to use the computers and other technology provided responsibly and in accordance with the Acceptable Use Policy.

## **WITHDRAWING FROM CLASSES AND TRANSFERS**

No student may withdraw from a class without written parent/guardian permission. A failing grade will be recorded if the student withdraws from the course after the first ten days of the semester. Students cannot sign up for a new class after the deadline established by the counselor has passed in any semester. Unless dually enrolled, 9-11 grade students will be required to take seven classes', and seniors will be required to take four classes. Students that do not have a class are not to be on campus unless they have checked in the office and have been given permission. If a student completely withdraws from school, he/she is not allowed on school property except for activities open to the general public.

## **ACTIVITIES**

Grangeville High School offers many extracurricular activities for students who meet participation requirements. Before students may participate, both the student and his/her parent/guardian must sign the school activity code and other documents required by the state and the school. If a student or parent/guardian refuses to sign the activity code, the student cannot participate. Students that do not qualify academically for participation when the first team meeting or practice is held may not be allowed to join a team even if they become eligible academically during the season. Students who move in and begin attending GHS during a sport season will be allowed to participate if all eligibility requirements are met.

## **CONDUCT AT ATHLETIC CONTESTS**

Good sportsmanship from participants and spectators has always been a tradition at Grangeville High School. This reputation, which has taken years to build, can only be maintained through individual efforts. Those spectators found to be conducting themselves in a manner inconsistent with good sportsmanship may be asked to leave immediately. The length of time the spectator may be barred from attending GHS functions will be determined by the administration after the facts have been gathered. Spectators are to watch the athletic contest and cheer GHS teams enthusiastically and in good taste. There are not to be any informal games (touch, tackle, or passing football, as an example) on GHS grounds.

Any person, whose conduct in or out of school is such that it reflects discredit upon himself/herself, the school, or the community, may be prohibited from representing the school in any capacity or attending any school activities. Awards or honors for activities from which a student is terminated may be forfeited.

## **SOCIAL PROBATION**

Students that are failing a minimum of five of their seven classes may be subject to social probation. Social probation will restrict the student from attending any after school activity until their grades have recovered to a satisfactory level

## **DANCES**

Students should remember that GHS dances are governed by strict rules so that GHS functions are safe and have a good atmosphere. Persons who are not GHS students are permitted to attend only as a guest of a GHS student at the following dances; *Homecoming Dance, Christmas Dance, and Prom*. Non-GHS persons attending as a guest of a GHS student will be permitted to go to the dance at the discretion of the building principal or his/her designee. Elementary and/or Middle/Junior High School students, or children of comparable age, are not permitted to attend GHS dances. The decision of the building principal is final. Law enforcement agencies and former schools will be contacted for non-GHS people and if any problems have been documented, their attendance at the dance will likely be denied. Persons with drug or alcohol convictions will be automatically denied. This includes former GHS students. Non-GHS people, who are guests of GHS students, attending a GHS dance are the responsibility of the GHS student with whom he/she is attending. If a non-GHS person who is the guest of a GHS student is involved in problems at a dance, it may result in a loss of dance privileges for the GHS student. The GHS student will sign up for approval in advance of the dance so the office will have time to check on the reputation and character of the individual in question. There is an age limit of 20 years old for non-GHS guests attending dances. Exceptions may be made on a case-by-case basis. All other dances are for GHS students only. Once a person leaves a dance, he/she may not re-enter.

## **DRUG TESTING/ACTIVITY CODE SCHOOL BOARD POLICY 540**

Athletes will be tested for drugs at the beginning of the student's first sport each year. The athletes will be placed in a pool for random drawing each week of the sport. Because the drawing is random, the athlete selection is by chance, meaning an athlete may never be drawn or may be drawn each week. The Activity Code covers consequences of student use of tobacco, alcohol and drugs if the activity is sponsored by GHS with an advisor/coach. Athletic seasons and/or activity seasons may overlap one with another. See policy 540 for more details.

## **EXTRA-CURRICULAR PARTICIPATION**

GHS offers students the opportunity to participate in academic and athletic<sup>13</sup> activities. There is a participation fee for each activity a student wants to join. That fee must be paid prior to a student being able to participate in activities. No portion of the fee will be refunded if a student quits or is removed from participation. Activities include

Baseball, Basketball (girls & boys), Cheerleading, Soccer, Football, Quiz Bowl, Softball, Tennis, Track (girls & boys), Volleyball, Wrestling, and Youth Legislature. Pep Band members have no fees for participation. The participant must adhere to State rules and regulations and sign the School District Policy 540 consent form in order to participate.

Extra-curricular programs stress unity among the individuals representing GHS. As such, participants must be transported to the contest on school provided transportation and remain under the supervision of an advisor/coach. While the participants are representing GHS they are to be supervised by GHS approved personnel. If the event requires over-night lodging the participants must stay with their supervised group at all times. Participants are strongly encouraged to ride home on school provided transportation. In the event that a participant's parent/guardian wants to take the participant home after the event has taken place, the parent/guardian will simply sign the school transportation roster and their child is released to them. Only a parent/guardian is allowed to sign the child out. In the event of two school sponsored activities occurring on the same day, special arrangements may be made for a parent/guardian to transport another parent's children so the students may participate in both activities. This must be pre-arranged in writing from all parents/guardians involved and approved by the building principal prior to the departure of the participants for the first event. Coaches cannot release participants unless the process stated above has taken place. Participants cleared to be released to a parent/guardian cannot be released to anyone else. Any deviation from this process must be discussed and approved by the administration prior to the contest. Only extremely unusual circumstances will receive consideration.

### **GAME DAY ATTENDANCE REQUIRMENTS**

**Student athletes will be ineligible to participate if they are absent any part of the day that an activity is scheduled unless pre approved by the principal.**

### **ATHLETIC ELIGABILITY**

All participants must maintain a 2.0 GPA and have no more than one failing grade to participate in athletic contests. Cumulative semester grades will be reviewed at all grading periods to ensure eligibility. If a student athlete becomes ineligible he/she will remain ineligible for a minimum of one week. A student that is ineligible will be required to miss a minimum of one contest and will not be allowed to travel with the team.

### **INSURANCE**

Students are provided an opportunity to purchase insurance for themselves as students and/or athletes. No athlete is to participate without medical insurance. Neither Mountain View School District # 244 nor Grangeville High School provides insurance for students and/or athletes.

### **LETTERING**

Lettering in high school is a reward for significant effort and achievement in a GHS sponsored extra-curricular activity. Coaches and advisors set the criteria that student/athletes must meet in order to qualify to receive a block "G". An academic letter, a script "G", is awarded to students who earn a 3.5 Grade Point Average (GPA) in a<sup>14</sup> semester. Students in the ninth and tenth grades must take seven academic classes per semester to qualify for academic awards. Students in the eleventh grade must take six academic classes

and students in the twelfth grade must take five academic classes to qualify for academic recognition. Half credit classes such as Aide, Ed Cadet or Career Explorations do not count as academic classes. Receiving any “G” certificate enables a student to purchase the appropriate letter and/or pin from the high school office

### **STUDENT BODY CARD**

The Bulldog student body card is the passport to all activities at GHS. It must be shown to gain entrance to all sports activities. A replacement for a lost card will cost \$5.00. A student who allows someone else to use his/her card will lose the card and its privileges. If you do not have your student body card with you, be prepared to pay the full admission cost to get into the activity. When a student withdraws, drops out, or is expelled from school they must forfeit their student body card to the office. A non-GHS student or a student enrolled less than half time cannot have a GHS student body card.

### **HIGH SCHOOL OFFICE & HALLS**

Student business with the office should be conducted before/after school and during lunch. Unless students have an appointment with an instructor, they should not be in the halls before 8:05 a.m. or after 3:30 p.m. Halls are closed to students during the lunch break unless they have class or club meeting or if they have a prescheduled appointment with an instructor.

### **WIRELESS ACCESS**

GHS Wifi is accessible to all students’ staff and guests. Students are to use the wifi access in a professional manner that follows district internet use policy. GHS student Wifi password can be found at the office.

### **HALL PASSES**

Students are not to be in the halls between classes without a pass from the teacher.

### **LOCKERS**

**Students may request an assigned locker. Lockers are not to be used unless assigned. Report any problems to the lock to the office. Students will be responsible for any damage to the locker assigned to them. Lockers are subject to search at any time.**

### **PHONES & ELECTRONIC DEVICES**

Students should make all calls only during non-class time. The office phone is for official school business only. Office personnel will make calls home for students who are sick and need to go home.

Students will not be allowed to visually have cell phones or other electronic devices while in class, or while in the halls during class time.

The following process will be applied if a student is not able to meet school expectations. <sup>15</sup>

1<sup>st</sup> offense – Loss of phone for one day



2<sup>nd</sup> offense – loss of phone for day, parent contacted to pick up phone.

3<sup>rd</sup> offense – loss of privilege to have phone on campus for school year.

Students that use their phones to display unacceptable content or to use them in a harassing manner will be reported to the local police.

## **STUDENT SERVICES**

### **DIRECTORY INFORMATION**

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Mountain View School District #244, with certain exceptions, obtain the parent's/guardian's written consent prior to the disclosure of personally identifiable information from child's education records. However, Mountain View School District #244 may disclose appropriately designated "directory information" without written consent, unless the parent/guardian has advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow Mountain View School District #244 to include this type of information from the child's education records in certain school publications. Examples include:

- A playbill, showing the student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed to military recruiters without their prior written consent.

If you do not want Mountain View School District #244 to disclose<sup>16</sup> directory information from your child's education records without your prior written consent, you must notify the building principal in writing. Mountain View School District #244 has

designated the following information as directory information: Student's name, Address, Photograph, Participation in officially recognized activities and sports, Weight and height of members of athletic teams, Telephone listing, Grade level, Degrees, honors, and awards received, and the most recent educational agency or institution attended.

## **GUIDANCE DEPARTMENT**

The guidance department is maintained to aid you, the individual student, with vocational and educational planning, with learning difficulties, and will listen to personal problems if you need help. The guidance office is open before school, at noon, school hours, and after school to help you with any problems.

Tests of achievement, scholastic and vocational aptitude, and interest are administered, cumulative records kept, and personal interviews are held. We cooperate with state and national testing programs when we feel that the student stands to benefit. Catalogs for many academic and vocational colleges and universities are available. Also, scholarships are published through this office, and forms for scholarships are distributed here. Parents and students are encouraged to use the services provided through this office.

## **HEALTH & NUTRITION**

### **HEALTH SERVICES & MEDICATION**

The health office is in the main office. While a nurse is not on duty in this building, the district nurse can be contacted if you need to talk to her. Injuries must be reported immediately to the nearest faculty member. Aspirin and other medications are not available from school personnel. Students are not to share prescriptive or non-prescriptive medication with other students. Students with medication that must be taken during the school day must leave their medication at the office. Teachers will be notified to allow students time from class to take their medication at the prescribed time(s). Be sure to check out at the office if you leave school because of illness. Students may miss two days of PE following an illness or injury with written permission from their parents.

### **NUTRITION BREAK**

A nutrition break of fifteen minutes is offered at Grangeville High School after second period. Students are to remain inside the school cafeteria or arcade during the nutrition break. The halls and classrooms are to be vacated during the nutrition break until the bell rings signaling four minutes remaining until classes resume. Teachers may make exceptions for students with whom they are working. Students may purchase items for a snack, visit together or use the downstairs rest rooms. Exceptions can be made at the office.

### **SCHOOL NUTRITION PROGRAM**

The National School Lunch Program and School Breakfast Program are federally funded programs that offer children healthy and nutritious meals at school. Some children pay the advertised price, but low and moderate income children qualify for free or reduced priced meals. Children who qualify for free or reduced priced meals are not singled out or publicly identified. Your child may be eligible for free or reduced meals.<sup>17</sup>

You may apply at any time during the school year – simply contact your child's principal or school office for an application.

# **DISCIPLINE**

## **APPEALS**

Most decisions made are based on the application of policy, rules, and law. The decisions based in these areas will stand. When an appeal is appropriate, the chain of command will be followed. There will be a civil discussion with the person making the decision. The principal will be consulted next. The next place for appeal will be with the superintendent. The superintendent may decide to let the decision of the principal stand and not have a hearing. If the superintendent decides to hear the appeal, he/she will render a decision. The Trustees of Mountain View School District # 244 will only hear an issue if, after hearing an appeal, the superintendent feels that is the most appropriate place to settle an issue.

## **STUDENT BEHAVIOR**

### **LUNCHROOM CONDUCT**

Lunch will be eaten in the Cafeteria and arcade. In order to keep a safe and orderly atmosphere in our school lunchroom students must behave in a reasonable manner. Students are responsible to clean up any wrappings, sacks, beverage containers or uneaten food. Adults on lunch duty are to be respected and their instructions are to be followed without any student disrespect. Rules for conduct and language are the same for the lunchroom as it is for other areas of the school. Violations of lunch room rules may lead to a temporary or permanent removal from the Cafeteria and arcade for lunch.

### **DRESS CODE**

The responsibility for the dress and grooming of a student rests primarily with the student and his or her parents and guardians. Attire or grooming depicting or advocating violence, criminal activity, use of alcohol or drugs, pornography or hate speech are prohibited. Grangeville High School asks that the students adhere to the following expectations...

1. All undergarments will be covered.
2. Hats, stocking caps, hoods, bandanas and sunglasses should not be worn in the building.
3. Sleep wear should not be worn during the school day or activities unless part of a celebration event.
4. Shorts/skirts/dresses must be fingertip length.
5. No clothing that exposes the abdomen

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A student's attire or grooming should not be grounds for exclusion from his or her participation in school classes or

programs or in school-related activities. If however, the attire or grooming of a student poses a threat to the health or safety of any other person, or to be disruptive to the educational process, an appropriate solution will be issued.

## **PLAGIARISM**

Taking the work of another and attempting to pass it off as your own work is plagiarism and is not be an acceptable practice at GHS. Plagiarism also includes taking another person's work and changing a few words or paraphrasing another's work. Quoting and properly citing the author when doing research is an appropriate use of another person's work, but should be done with the permission of the teacher for whom the work is being done and should not be the major part of the assignment. No credit (a zero) will be given for work in which plagiarism is found.

## **PROPERTY OWNED BY THE SCHOOL**

All property owned by GHS or Mountain View School District # 244 checked out for student use such as books, uniforms, etc., or property used by students such as computers, tools, desks, etc., are the responsibility of the student. The student is responsible to protect all public property. Neglect, loss, theft, misuse, vandalism, etc., will result in the responsibility of the student and/or his or her family reimbursing the school for the replacement or repair of the property in question.

## **RESPECT OF FACULTY AND STAFF**

**WE EXPECT EVERY STAFF MEMBER TO BE TREATED WITH RESPECT AND DIGNITY JUST AS THE STUDENT SHOULD RECEIVE THE RESPECT OF THE STAFF. IT IS IMPERATIVE THAT THE TEACHER BE IN CHARGE OF THE CLASS. A SHOW OF DISRESPECT TOWARD A STAFF MEMBER OR INSUBORDINATION ON THE PART OF THE STUDENT WILL NOT, UNDER ANY CIRCUMSTANCES, BE TOLERATED. THE STAFF IS RESPONSIBLE FOR SUPERVISION OF STUDENTS ANYWHERE ON SCHOOL PROPERTY AND WHILE AT SCHOOL-SPONSORED ACTIVITIES.**

## **SEARCH & SEIZURE SCHOOL BOARD POLICY 517**

All students have the right to be secure in their persons and effects against unreasonable searches and seizure. Therefore, to assure that the rights of the student are balanced with the total needs of the school community, the following rules will apply to the search of school property assigned to a specific student and the seizure of items in his/her possession.

The principal may conduct a search and inspection of school property, including lockers and their contents assigned to students, for reasonable cause. Reasonable cause is defined as when a reasonable person, in view of the facts of the matter, could assume articles will be uncovered that are potentially harmful to students or school property or disruptive to the<sub>19</sub> educational process.

For the purpose of enforcing this policy, Principal of the school or his/her designee shall have the right to search all students (or minors), their vehicles, their belongings, and lockers. Mountain View School District # 244 Trustees have authorized law enforcement agencies, in cooperation with building administrators, to conduct drug searches on school property using a trained dog(s). This search includes, but is not limited to, lockers, classrooms, hallways, bathrooms, student bags, coats, and vehicles parked on school property. A reasonable effort will be made to notify the parents or guardians of students affected by school searches and seizures

### **SEXUAL HARASSMENT SCHOOL BOARD POLICY 518**

Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature when:

- Submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of obtaining or retaining employment, or of obtaining an education; or
- Submission to or rejection of that conduct or communication by an individual is used as a factor in decisions affecting that individual's employment or education; or
- That conduct or communication has the purpose or effect of substantially or unreasonably interfering with an individual's employment or education, or creating an intimidating, hostile or offensive employment or education environment.

Any sexual harassment as defined when perpetrated on any student or employee by any student or employee of the School District, or any third person with knowledge or belief of conduct which may constitute sexual harassment should report the alleged acts immediately to an appropriate School District official as designated by this policy.

### **STUDENT RESPONSIBILITIES**

YOUR PARENTS, OUR COMMUNITY, THE SCHOOL DISTRICT, BOARD, DISTRICT ADMINISTRATION, AND THE GHS STAFF HAVE WORKED TOGETHER TO PROVIDE YOU WITH A STAFF, BUILDING, AND EQUIPMENT TO HELP PREPARE YOU FOR A SUCCESSFUL FUTURE. WE ARE COMMITTED TO GIVING YOU THE BEST EDUCATION WE CAN AND KNOW YOU WILL TAKE SPECIAL PRIDE IN KEEPING OUR SCHOOL "FIRST CLASS." THROUGHOUT THE YEAR YOU WILL BE EXPECTED TO ASSUME THE RESPONSIBILITIES LISTED BELOW:

- Attend class regularly.
- Treat every student and teacher with respect.
- Be in your assigned seat with all the necessary materials when the final bell rings.
- Follow the specific rules in each class.
- Help maintain the building and all school equipment and materials. You will need to pay for lost or damaged books or equipment.
- Give every assignment your best effort.

### **PUBLIC DISPLAYS OF AFFECTION**

Public displays of affection (Hugging, Kissing, and Embracing) are not appropriate in the school learning environment. Students are asked to have respect for themselves and their fellow students while in the school building and on the school campus.

## **SUSPENSION**

Whenever a student suspended out of school, the student may make up the work missed according to District policy. A student suspended out of school is not to be on School District #244 property during the day of the suspension, including any school related activities.

The administrator will use his/her judgment in dealing with situations when other offenses occur. If an infraction occurs that has broken the law, police officials will be brought to the school and the police will use their judgment in issuing citations. GHS and the law enforcement agencies will cooperate to maintain a quality educational environment. Drug and alcohol searches will periodically take place.

## **TIME HALL**

Time Hall will be held on Mondays and Wednesdays from 3:24 until 4:00 p.m. Doors are locked at 3:24 p.m., and students are required to bring work or appropriate reading materials for study to Time Hall. Each time a student misses an assigned Time Hall his/her accumulated Time Hall units will be doubled. A parent may excuse a time hall by calling the office in advance with the time rescheduled for the next session. Friday Time Hall will be given for students that skipped during the week. Students that accumulate three time halls will be assigned one day in-school suspension. An in-school suspension requires students to work on school assignments or be reading quietly in the Time Out room.

Faculty/Staff may give units of Time Hall to students who violate classroom rules or GHS/District policy or rules. Individual instructors may assign multiple time to be made up with them for insubordination or other problems in the classroom. **Please be reminded that activities participants must make up time in the regularly scheduled Time Hall before participating in their activity.**

**\*\*The office must approve any exception to Time Hall in advance\*\***

## **SAFE AND DRUG FREE SCHOOL**

Grangeville High School and its designated campus has been identified as a drug free school. Mountain View School District policy #524 indicates that "The possession, manufacture, use, delivery, and/or sale of alcoholic beverages or controlled substances by students on school property, at school sponsored events, or while representing Mountain View School District #244 in extracurricular activities is expressly forbidden." The possession, use and or distribution of vapor pens and or vapor pen oils falls within the bounds of Policy #524.

## **WEAPONS SCHOOL BOARD POLICY 515**

No student shall bring a gun or any deadly or dangerous weapon that may injure a person, such as a dirk knife, dagger, or metal knuckles, or a weapon as defined by Title 18 Section 921 United States Code, into a school building or on school grounds or while riding school provided transportation.

No student shall have a gun or any deadly or dangerous weapon that may injure a person, as listed above, or a weapon defined by Title 18 Section 921 United States Code, in his or her vehicle parked on school grounds.

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The Board of Trustees shall expel any student violating this policy for a

period of time of not less than one year. The Board of Trustees or the superintendent, if delegated such responsibility by the Board of Trustees, may modify the expulsion requirement for a student on a case-by-case basis.

For the purposes of enforcing this policy, employees of the school district shall have the right to search all students (or minors), their vehicles, their belongings, and lockers (which are reasonably believed to be in violation of this policy).

The School District will review the circumstances and conduct a hearing before enrolling a student who has been expelled from any other school district, whether it is in state or out of state.

## **WE TIP**

**WE TIP IS A PROGRAM PROVIDED BY THE SCHOOL DISTRICT'S INSURANCE CARRIER THAT PROVIDES A PHONE NUMBER TO CALL TO REPORT WEAPONS ON CAMPUS, VANDALISM, OR OTHER CRIMES. THERE ARE REWARDS GIVEN UPON CONVICTION FOR SERIOUS CRIMES. IF YOU ARE AWARE OF STUDENTS BRINGING WEAPONS, PARTICULARLY GUNS, TO SCHOOL PLEASE CALL 1 800 782-7463. THE PEOPLE AT WE TIP WILL GET IN TOUCH WITH OUR LOCAL LAW ENFORCEMENT AGENCY AND THE SCHOOL OFFICE SO YOU WILL REMAIN ANONYMOUS TO OTHER STUDENTS.**

## **STUDENT PRIVACY**

The Protection of Pupil Rights Amendment (PPRA), 20 U.S.C. § 1232h, requires Mountain View School District #244 to notify you and obtain consent or allow you to opt your child out of participating in certain school activities. These activities include a student survey, analysis, or evaluation that concerns one or more of the following eight areas ("protected information surveys"):

- Political affiliations or beliefs of the student or student's parent;
- Mental or psychological problems of the student or student's family;
- Sex behavior or attitudes;
- Illegal, anti-social, self-incriminating, or demeaning behavior;
- Critical appraisals of others with whom respondents have close family relationships;
- Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
- Religious practices, affiliations, or beliefs of the student or parents; or Income, other than as required by law to determine program eligibility.

This requirement also applies to the collection, disclosure or use of student information for marketing purposes ("marketing surveys"), and certain physical exams and screenings.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

The complete notice regarding PPRA is available from Kent Stokes, Superintendent of Schools, Mountain View School District #244, 714 Jefferson, Grangeville, Idaho 83530. Parents who believe their rights have been violated may file a complaint with: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, D.C. 20202-5901.

## **STUDENT RIGHTS BOARD POLICY 501**

Students have rights as guaranteed by the Idaho Constitution. These rights cannot in any way disrupt the educational process, cause safety or health related concerns, or promote illegal, crude or vulgar behavior. Students being accused of violating policies have a right to be verbally notified and/or notified in writing depending upon the severity of the infraction and the consequences given. Due process for appealing consequences is contained in policy 501.

## **TRANSPORTATION & PARKING**

### **PARKING**

Students are encouraged to leave vehicles at home. However, those choosing to drive should drive safely in the parking lots and surrounding areas, remember that buses have the right of way, refrain from parking on any yellow lines, and observe school parking traditions, observed by generations of GHS students to show respect for upperclassmen. This means that the seniors park on the east side of the school facing the school; juniors park on the east side of the school facing away from the school; sophomores will park on the north side of the school; freshmen will park along D Street and in the parking lot behind the District Office. (Keep all parking areas free of litter.) Students and anyone driving students to and from school are reminded that marked handicapped parking places are to be used only by those who hold disabled parking permits.

### **TRANSPORTATION**

Buses will pick up students and transport them to and from school on regular busing routes coordinated by the Superintendent of Schools and the Transportation Director. School rules are also observed during transportation to and from school. Students who live in town ride as a courtesy, not a right. If behavior problems arise with students who live in town, the privilege of riding a bus for transportation to and from school will likely be withdrawn. Surveillance cameras may be used on buses.